

Committee	COUNCIL MEETING
Date	11th February 2019
Agenda Item	11

Town Plan report distribution and Publicity

The Town survey questionnaire which was distributed in 2016 has now resulted in a full analysis of answers and the publication of a report. The report provides a range of views on the current status of Halstead, and an Action Plan for the Council to work on in coming years.

2000 copies of the report have been printed. It is important that the report is used to full effect.

Press release to be given to Halstead Gazette

Suggestions for additional distribution:

- Press release in the Halstead Gazette
- Copies to Andy Wright and his team at BDC
- Copies to Stephen Wenlock and his team at BDC
- Copies to ECC
- Copies to be made available at the Library and the Town Council office in Halstead- a replenishable supply
- Retained copies to be made available in doctors' surgery, estate agents, solicitors, the Little book café, other coffee houses
- To be posted on the HTC website
- Full Action plan to be put on the HTC website

Recommendation: that HTC agrees on the above distribution and publicity policy



Sarah Greateorex
Town Clerk