

List of payments to be approved.

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|--------------------|---------------------------------------|
| Committee | COUNCIL MEETING |
| Date | September 17th 2018 |
| Agenda Item | 7b |

Cheque Payments VAT included where necessary

| Date | Name | Details | Amount £ |
|--------------|-------------------------------------|-------------------------------|-----------------|
| 17/09/2018 | Agrovista UK Ltd | Grass Treatments | 1220.14 |
| 17/09/2018 | Lexden Computer Services Ltd | New Tower & Support | 498.00 |
| 17/09/2018 | J R Davis | Care Taking Duties | 14.00 |
| 17/09/2018 | Essex Association of Local Councils | Training | 90.00 |
| 17/09/2018 | Travis Perkins | Plug & Hi Vis Vest | 4.72 |
| 17/09/2018 | Mrs Julia Smith | Minute Taking & Production | 83.26 |
| 17/09/2018 | PKF Littlejohn | Audit Fee | 1200.00 |
| 17/09/2018 | Chipside Limited | Hosting Fee | 120.00 |
| 17/09/2018 | Clarks Advanced Shredding Ltd | Confidential Shredding | 14.56 |
| 17/09/2018 | L Smith | Window Cleaning - Queens Hall | 50.00 |
| 17/09/2018 | Trade UK Limited | Security items for Pavilion | 59.47 |
| 17/09/2018 | Oswicks | Deposit Return | 100.00 |
| 17/09/2010 | Robertson | Deposit Return | 100.00 |
| TOTAL | | | 3554.15 |

List of Debit Card Payment Made VAT included where necessary

| Date | Suppliers Name | Details | Amount £ |
|--------------|-----------------------|--------------------|------------------|
| 16.08.2018 | HMRC | First ¼ VAT Rtn | £ 1666.05 |
| 17.08.2018 | Mutts Butts | Dog Poo Bags (10k) | £ 162.00 |
| TOTAL | | | £ 1828.05 |

Andy Munday.....
Chairman
17th September 2018

Sarah Greatorex
Town Clerk
17th September 2018