

<b>Committee</b>	<b>COUNCIL MEETING</b>
<b>Date</b>	<b>17<sup>th</sup> September 2018</b>
<b>Agenda Item</b>	<b>13</b>

### Covers for car park ticketing machines

In early August the Chapel Street car park ticketing machine stopped working. It was initially thought that this was because it had been raining and coins often get stuck when it rains. However the attendants were unable to get the machine working again, and Parkare, the machine supplier was contacted. Their engineer discovered that the circuit board on the machine had blown, and said that this was because of the fact that the board had got wet. The board is on the door so it is very difficult to open the door and keep the board dry if it is raining. In addition rainwater collects on the top of the machine and runs down inside when the machine is opened. Parkare then sent an invoice for £414 for a replacement board, and told us that it was the Council's fault because we had opened the machine when it was raining – on the instruction of their engineer. It was pointed out that we had never been told not to open the machine when it was raining, and that we had a perfectly valid warranty until October (which will be followed up by a maintenance agreement)- or was the warranty only valid in sunny weather. On this occasion Parkare agreed to pay for the replacement part.

It is unlikely that they will do this again, and if there is no cover over the machines, it is likely that water will get inside a machine again, and next time the Council is likely to have to pay. Due to this unavoidable design issue, it would be foolish not to cover the machines. This is not a budgeted expense, but is essential due to the cost of further water damage. Funds can be taken from the Capital Reserves which currently stand at £62,243.80

Pay and display shelters available for this purpose have been thoroughly researched, and the following provide the best options:

<b>Company</b>	<b>Name of model</b>	<b>Cost for 2 covers</b>
A	Borough	£1964 (+ VAT)
B	Darcy	£6500 (+ VAT)
C	Monopitched	£3500 (+ VAT)

Images available in appendix to report, which will be provided in print form at the meeting.

**Recommendation:** that HTC agrees to buy covers for the car park machines, the Borough model, at a cost of £1964 (+ VAT) taking those funds from Capital reserves.

*Sarah Greatorex*

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Town Clerk