

Committee	COUNCIL MEETING
Date	15th October 2018
Agenda Item	7f

Draft Town Plan Graphics and Text Update

There have been some difficulties in updating the proposed changes to the Draft Town Plan. We have concluded that continuing to work with the Colchester Institute is the best route. Last term students designed the graphics and produced the first draft at no cost but there are no students currently available who could take on implementing these updates which are quite extensive. However, one of the lecturers has agreed to take this on. Using our continuing relationship with the Institute we are trying to establish the cost of completing these updates and any further updates required in order to complete the draft town plan.

In order not to hold up the process, we are seeking council approval of delegated authority to the Clerk to spend up to £900 on this final editing and redesign work.

We have a total budget of £2,000 so this leaves a minimum of £1,100 remaining for printing and any other costs.

Please note that once the initial updates are complete, the draft town plan will be sent to all councillors for review prior to its approval at full council.

Recommendation : that HTC gives delegated authority to the Clerk to spend up to £900 on the editing and redesign work.



Sarah Greatorex Town Clerk