

# List of payments to be approved.

<b>Committee</b>	<b>COUNCIL MEETING</b>
<b>Date</b>	<b>December 17<sup>th</sup> 2018</b>
<b>Agenda Item</b>	<b>7b</b>

## Cheque Payments VAT included where necessary

<b>Date</b>	<b>Name</b>	<b>Details</b>	<b>Amount £</b>
17.12.2018	Amanda Felstead	Deposit Return	£ 100.00
17.12.2018	TLC Care Homes	Deposit Return	£ 100.00
17.12.2018	Vicky Avery	Deposit Return	£ 100.00
17.12.2018	Halstead Coservative Branch	Deposit Return	£ 100.00
17.12.2018	Aluma Services Ltd (October Inv)	Re-Issue of Cancelled Cheque	£ 539.02
17.12.2018	Lexden Computer Services	Dec Maintenance , IT Breakdown & File Moving	£ 216.00
17.12.2018	Sudbury Office Supplies	Stationery	£ 126.29
17.12.2018	Liquidline Ltd	Sanitisation Service	£ 46.70
17.12.2018	HEW	Items for Sleigh	£ 23.76
17.12.2018	Travis Perkins	Items for Sleigh	£ 19.30
17.12.2018	Sharprint Solutions	Copier Usage	£ 277.92
17.12.2018	Trade UK	Uniform	£ 42.48
17.12.2018	M Radley	Expenses	£ 80.10
17.12.18	D Gronland	Expenses Incurred - Production of Town Plan	£ 200.00
17.12.18	Ernest Doe & Sons Ltd	Uniform & Rachet Straps	£ 85.35
17.12.2018	Salvation Army	Torchlight & Carol Service	£ 200.00
17.12.2018	Hyacinth Tea Room	Tea with Santa	£ 109.00
17.12.2018	Mortimer Tree Surgery	Fell & Remove Tree in Holy Trinity Churchyard	£ 485.00
17.12.2018	Aluma Services Ltd	Cleaning & Consumables	£ 462.94
17.12.2018	Halstead Auto Electrical	Erection of Christmas Lights & Brackets	£ 5,907.00
		<b>TOTAL</b>	<b>£ 9,220.86</b>

**List of Debit Card Payment Made  
VAT included where necessary**

<b>Date</b>	<b>Name</b>	<b>Details</b>	<b>Amount £</b>
09.11.2018	CASH	Petty Cash Top-up	£ 200.00
16.11.2018	Argos	Presents for Switch-on	£ 68.93
16.11.2018	Sweet'n'Candy	Sweets for Switch-on	£ 35.94
20.11.2018	Mutts Butts	10k Dog Poo Bags	£ 162.00
30.11.2018	Vistaprint	Mayor's Christmas Cards	£ 114.65
10.12.2018	CASH	Donation Towards Xmas Parties	£ 380.00
		<b>TOTAL</b>	<b>£ 961.52</b>

**Andy Munday.....**  
**Chairman**  
**17<sup>th</sup> December 2018**

**Sarah Greatorex .....**  
**Town Clerk**  
**17<sup>th</sup> December 2018**