

Committee	COUNCIL MEETING
Date	December 17th 2018
Agenda Item	12a

Printing of the plan

A local supplier has agreed to print the approved finished version for HTC.

Specifications:

1. on 135gsm silk material, folded, scored and stapled.
2. Full colour throughout
3. 24 pages self cover.

Quotations:

500 = £432.00
1000 = £444.00
2000 = £672.00

(There is budget provision for any of these options)
No vat applicable.

The pdf document will also be put on the HTC website, upon publication.

A preliminary proposed strategy is not to distribute to every household, but to distribute to public places and authorities, and to put online. The plan is expected to be a living document for 5 years.

Recommendation: that the quotation with the local supplier is approved and the number to be printed is 2000.



Sarah Greatorex
Town Clerk